



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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June 17, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

49 June 17, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**AWARD OF A PUBLIC WORKS MAINTENANCE SERVICE CONTRACT
CATCH BASIN CLEANOUT 2014
BALLONA CREEK WATERSHED
IN VARIOUS CITIES AND UNINCORPORATED COMMUNITIES
WITHIN THE BALLONA CREEK WATERSHED
(SUPERVISORIAL DISTRICTS 2 AND 3)
(3 VOTES)**

SUBJECT

This action is to award a public works maintenance service contract to Ronnie Norman, an individual, dba Ron's Maintenance, for Catch Basin Cleanout 2014, Ballona Creek Watershed and authorize the Chief Engineer or her designee to execute a maintenance service contract for work in various cities and in the unincorporated communities within the Ballona Creek Watershed.

IT IS RECOMMENDED THAT THE BOARD ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:

Award and authorize the Chief Engineer or her designee to execute the maintenance service contract and establish the effective date following receipt of approved insurance certificate filed by the contractor for Project ID No. FMD0003162 – Catch Basin Cleanout 2014, Ballona Creek Watershed, to clean approximately 8,700 catch basins in various cities and unincorporated communities within the Ballona Creek Watershed, to Ronnie Norman, an individual, dba Ron's Maintenance, in the amount of \$108,750.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to obtain approval of the project from the Board, acting as the governing body of the Los Angeles County Flood Control District (LACFCD), to award this maintenance service contract and authorize the Chief Engineer or her designee to execute the contract and establish the effective contract date following receipt of approved insurance certificate filed by the contractor for this project.

On April 1, 2014, Agenda Item 35, the Board approved the project; adopted the plans and specifications; called for bids to be received on April 29, 2014; and instructed the Executive Officer of the Board of Supervisors to advertise the project.

The enclosure includes the project description, the call for bids and bid opening date, a tabulation of bids, and financial information. The certified record of receipt of bids and the original bid proposal are also enclosed for this project.

The recommended award of the maintenance service contract is necessary to execute a Board-directed and approved Department of Public Works project in support of operational missions. The Board's approval of the recommended contract award and the subsequent execution of the contract will ensure the timely completion of the project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Integrated Services Delivery (Goal 3). Awarding this contract will provide improved infrastructure to better serve the public and enhance the quality of life in the affected cities and communities.

FISCAL IMPACT/FINANCING

This action will have no impact to the County General Fund.

The construction cost of \$108,750 is included in the Fiscal Year 2013-14 Flood Control District Fund Budget.

The enclosure includes the amount of the recommended contract as compared with the engineer's estimate, the other bids received, and more detailed fiscal and financial information.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel. The recommended contract was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The contractor is in compliance with the Chief Executive Officer's and the Board's requirements.

The award of this contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. This contract contains terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; Local Business Enterprise Preference Program, Los Angeles County Code, Chapter 2.204; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the LACFCD to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the LACFCD to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the LACFCD to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by each respective contractor was considered before making this recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

ENVIRONMENTAL DOCUMENTATION

On April 1, 2014, Agenda Item 35, the Board found this project to be categorically exempt from the provisions of the California Environmental Quality Act.

CONTRACTING PROCESS

The contract was solicited on an open-competitive basis in accordance with the provisions of the State Public Contract Code.

To further increase contractor awareness of contracting opportunities with Public Works, this project was listed on the County website for upcoming bids. Public Works will review and approve the insurance certificate filed by the contractor.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This maintenance service contract will result in improved public works infrastructure in cities and communities where the work is scheduled.

The Honorable Board of Supervisors
June 17, 2014
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CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works,
Construction Division.

Respectfully submitted,



GAIL FARBER
Director of Public Works

GF:JTS:ma

Enclosure

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department (Countywide Contract Compliance)

AWARD OF CONTRACT
June 17, 2014

PROJECT ID NO. FMD0003162 – Catch Basin Cleanout 2014, Ballona Creek Watershed, (in various cities and unincorporated communities within the Ballona Creek Watershed), Supervisorial Districts 2 and 3.

TYPE OF WORK: Cleaning of approximately 8,700 catch basins.

CALL FOR BIDS DATE: April 1, 2014 (Agenda Item 35)

BID OPENING DATE: April 29, 2014

BID SUMMARY:

Low	+Ronnie Norman, an individual, dba Ron's Maintenance 11542 Horley Avenue Downey, California 90241 (213) 359-3827	\$108,750.00
2	+Clean Environmental, Inc.	\$113,100.00
3	Universal Maintenance Co.	\$119,625.00
4	Martinez Landscaping Co., Inc.	\$174,000.00
	+LSBE	

FINANCIAL INFORMATION:

Amount of estimate	\$121,800.00
Amount of recommended contract	\$108,750.00
Amount of recommended contract below estimate	\$ 13,050.00

The amount of recommended contract is 11 percent below the estimate.

Sufficient funds for this project are available in the Fiscal Year 2013-14 Flood Control District Fund Budget.

ENVIRONMENTAL IMPACT:

On April 1, 2014, Agenda Item 35, the Board found this project categorically exempt from the provisions of the California Environmental Quality Act.

CONSTRUCTION SCHEDULE:

The contract specifications require the work to be completed in 55 working days. It is estimated that the work will start in July 2014 and be completed in October 2014.

AH:ma

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